

Challenger Spreadsheet

Spreadsheet for “Challenger” Table Tennis Tournament

Download the most recent version: www.traleetabletennis.com (Links page).

Always start with a new copy of the Spreadsheet when you are setting up a new event. Once you have made changes it may not be easy to go back to the “empty” spreadsheet, so for a new event download a new template to start with.

Note: many cells have a small red triangle in the top right-hand corner, this indicates a hint or comment which is revealed when you hover the mouse over the cell.

A **bright red flag** anywhere usually means there is something wrong which needs to be corrected. Pink or orange flags are advisory and may be ignored. **Yellow** cells are hyperlinks to other files or other parts of the spreadsheet.

Setting up a new event:

Start on the **{Entries & Groups}** Tab

Start by deleting the sample data, included for demo purposes.

In the **Clubs table** (cell Y31), enter the name of all clubs, if required. These will appear in the drop-down list in the clubs column when you are entering player data.

Enter “**Best of**” either **3** or **5** in cell W26 – this will be updated on all Group sheets and Division sheets. **Don’t change this after the tournament has started.** (For the Semis and Finals a different value can be selected).

Enter the **Player Data**: Name, DOB, Club, Ability.

They then have to be assigned into **Groups** (if you’re running a preliminary **Groups of Four** round) and **Divisions**. Just type the number of the Group 1-32 into the Groups Column (note: the tally column keeps track only of the first 24 groups). When the group is filled it will be flagged green, too many players and it will be flagged Red. If you do assign too many players to a groups or division **they will be ignored**. (If you want to have handicaps for the Groups stage, enter [+4] or [+2] (e.g.) in the “Table” Column in the list of Groups and this will be

added to the Player's name for the printed scoresheets.

If you know which divisions you want to assign them to, type the name of the division (1A, 1B, 2A, 2B etc.). You can only pick division names from the list. Again the number will be flagged if you try to put too many in any division: **maximum eight**, works perfectly with seven, and with six it just means there are a good few byes in every round. The Div1A tabs keep track of how many matches are to be played in each division which helps to allocate tables as the tournament progresses.

The “**Approx. Rank**” column is an option to help decide which divisions to put players in. So if you are sure a player is Division 1, enter 1. If you aren't sure where they will fit in (say, between 1 & 2), put in 1.5 (or 1.4 or 1.6, depending on players' relative abilities) and sort the column when all the entries are in to decide how many to put in each division.

VERY IMPORTANT: Once the players have been allocated to their divisions and the scoresheets printed, you must **not** change the sort order of the players! (At this stage you should be finished with the **{Entries & Groups}** tab anyway.

The **{Groups Table}** will print a set of scoresheets for each group. Two pages per group, or individual groups can be printed. If you enter the match scores in the yellow boxes (just 2-1, 2-0, not individual sets), it will work out each players position in the group (doesn't do countbacks, just works it out on the basis of most matches won, most sets won, fewest sets lost).

The **Divisions** tabs **{Div 1A8}**, **{Div1B 8}** etc. will print out a set of match slips and a control sheet for each division (eight pages per division, seven rounds of four matches in each). Playing the matches in order should avoid any clashes.

Enter the match scores on the table (under the Green banner, enter into the yellow boxes), it will keep a running tally of placings and the Leaderboard will be updated (most matches won, most sets won, least sets lost). Matches with a “BYE” are flagged with a pink box, do not type any scores in here. Match scores entered incorrectly (e.g. 2-2, 4-0, etc. will be flagged with small red flag adjacent to the match). Note: the match slips are for printing only, you do not need to enter individual set scores here as they will not be calculated. Only enter match scores in the table.

The spreadsheet should work well for up to 128 players in the Group stage, 32 groups of four. A larger number of players could be accommodated in the Division stage, if needed by using Divisions 1C, 1D etc. (limited to a maximum of 160 players in total).

There are two **Leaderboard** tabs showing different amounts of information. If you have a second monitor or projector this sheet can be displayed and will update as results are entered on the Division tabs.

Finals

The format of the Finals/Playoffs is up to the organizer. I have included a tab to print out semi- and final play-offs according to the following format:

Semi-finals: 1A winner v 1B runner-up, 1B winner v 1A runner-up. A third-fourth play-off is optional.

If you have four sub-divisions in each division (i.e. 1A/B/C/D), you can print out a sheet for Quarter Finals and Finals. You will need to extend the print area to print out the sheets (or select what you want to print and "Print Selected")

Enter the Best-Of (3 or 5) for the semi-finals and Finals in the appropriate boxes on the **{Finals}** tab. You can play Best-of-3 for the semis and Best-of-5 for the final if desired.

Please e-mail me with any suggestions or errors:
traleetc@gmail.com

Tony Higgins
Tralee Table Tennis Club

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